XBRL Excel Utility	
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1. Overview
The excel utility can be used for creating the XBRL/XML file for efiling of Corporate Governance Report
XBRL filling consists of two processes. Firstly generation of XBRL/XML file and upload of generated XBRL/XML file to BSE Listing Center Website (www.listing.bseindia.com) .

2. Before you begin
1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
2. The system should have a file compression software to unzip excel utility file.
3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your local system.
4. Make sure that you have downloaded the Chrome Browser to view report generated from Excel utility
5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the functionalities of Excel Utility works fine. Please first go through Enable Macro - Manual attached with zip file.

3. Index		
1	Details of general information about company	General Info
2	Composition of BOD	Annexure I - Composition of BOD
3	Composition of Committee	Annexure I - Composition of Committee
4	Meeting of BOD	Annexure I - Meeting of BOD
5	Meeting of Committees	Annexure I - Meeting of Committees
6	Related Party Transaction	Annexure I - Related Party Transaction
7	Affirmation	Annexure I - Affirmation
8	Website	Annexure II - Website
9	Annual Affirmation	Annexure II - Annual Affirmation
10	Annual Affirmation Continue	Annexure II -Annual Affirmation Continue
11	Annexure III	Annexure III
12	Annexure III Affirmations	Half yearly Affirmations
13	Additional Half yearly Disclosure	Additional Half Yearly Disc
14	Details of Cyber security incidence	Cyber security incidence
15	Signatory Details	Signatory Details

5. Steps for Filing Corporate Governance Report
I. Fill up the data: Navigate to each field of every section in the sheet to provide applicable data in correct format. (Formats will get reflected while filling data.) - Use paste special command to paste data from other sheet.
II. Validating Sheets: Click on the **''Validate''** button to ensure that the sheet has been properly filled and also data has been furnished in proper format. If there are some errors on the sheet, excel utility will prompt you about the same.
III. Validate All Sheets: Click on the **''Home''** button. And then click on "Validate All Sheet" button to ensure that all sheets has been properly filled and validated successfully. If there are some errors on the sheet, excel utility will prompt you about the same and stop validation at the same time. After correction, once again follow the same procedure to validate all sheets. Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.
IV. Generate XML : Excel Utility will not allow you to generate XBRL/XML unless successful validation of all sheet is completed. Now click on 'Generate XML'' to generate XBRL/XML file. - Save the XBRL/XML file in your desired folder in local system.
V. Generate Report : Excel Utility will allow you to generate Report. Now click on 'Generate Report'' to generate html report. - Save the HTML Report file in your desired folder in local system. - To view HTML Report open "Chrome Web Browser" . - To print report in PDF Format, Click on print button and save as PDF.
VI. Upload XML file to BSE Listing Center: For uploading the XBRL/XML file generated through Utility, login to BSE Listing Center and upload generated xml file. On Upload screen provide the required information and browse to select XML file and submit the XML.

6. Fill up the data in excel utility
1. Cells with red fonts indicate mandatory fields.
2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating XML.
3. You are not allowed to enter data in the Grey Cells.
4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless it is a mandatory field.
5. Data provided must be in correct format, otherwise Utility will not allow you to proceed further for generating XML.
6. Select data from "Dropdown list" wherever applicable.
7. Adding Notes: Click on "Add Notes" button to add notes

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General information about company	
Scrip code	959411
NSE Symbol	
MSEI Symbol	
ISIN	INE003L07077
Name of the entity	Embassy Property Developments Private Limited
Date of start of financial year	01-04-2024
Date of end of financial year	31-03-2025
Reporting Quarter	Quarterly
Date of Report	30-06-2024
Risk management committee	Applicable
Market Capitalisation as per immediate previous Financial Year	Any other

Enter the quarter ended date only

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Annexure I

Annexure I to be submitted by listed entity on quarterly basis

I. Composition of Board of Directors

Disclosure of notes on composition of board of directors explanatory	Add Notes
Whether the listed entity has a Regular Chairperson	Yes
Whether Chairperson is related to MD or CEO	Yes

Add Delete

Sr	Title (Mr / Ms)	Name of the Director	PAN	DIN	Category 1 of directors	Category 2 of directors	Category 3 of directors	Date of Birth	Disqualification of Directors under section 164 of the Companies Act, 2013: Whether the director is disqualified?	Start Date of disqualification	End Date of disqualification	Details of disqualification
1	Mr	Jitendra Mohandas Virwani	AAVPV0738P	00027674	Executive Director	Chairperson	MD	18-02-1966	No			
2	Mr	Narpat Singh Choraria	AAZPC3425E	00027580	Executive Director	Not Applicable		04-09-1953	No			
3	Mr	Karan Virwani	AEDPV8612G	03071954	Non-Executive - Independent Director	Not Applicable		10-11-1991	No			
4	Mr	Aditya Virwani	AEDPV9640L	06480521	Executive Director	Not Applicable		12-05-1994	No			
5	Mr	A T Gopinath	AAQPA5135N	00046798	Non-Executive - Independent Director	Not Applicable		15-05-1962	No			
6	Mrs	Tanya John	APYPG3286M	06641106	Non-Executive - Independent Director	Not Applicable		24-01-1975	No			
7	Mr	Sartaj Sewa Singh	AASPS7725E	01820913	Non-Executive - Non Independent Director	Not Applicable		27-05-1957	No			

Sr	Current status	Whether special resolution passed? [Refer Reg. 17(1A) of Listing Regulations]	Date of passing special resolution	Initial Date of appointment	Date of Re-appointment	Date of cessation	Tenure of director (in months)	No of Directorship in listed entities including this listed entity (Refer Regulation 17A of Listing Regulations)	No of Independent Directorship in listed entities including this listed entity [with reference to proviso to regulation 17A(1) & 17A(2)]	Number of memberships in Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing Regulations)	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity (Refer Regulation 26(1) of Listing Regulations)	Reason for Cessation	Notes for not providing PAN	Notes for not providing DIN
1	Active	NA		31-07-1996				2	0	2	0			
2	Active	NA		20-01-2001				1	0	0	0			
3	Active	NA		11-04-2018			0.00	1	1	0	0			
4	Active	NA		11-04-2018				2	0	2	0			
5	Active	NA		14-02-2022			0.00	1	1	2	1			
6	Active	NA		14-02-2022			60.00	2	2	4	1			
7	Active	NA		28-07-2023			0.00	2	2	1	0			

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Annexure 1

II. Composition of Committees

Disclosure of notes on composition of committees explanatory | Add Notes

For this quarter kindly note the following points:
1. Date of Appointment and Date of Cessation (if applicable) must be mandatorily filled for every Committee.
2. Date of Appointment can be any day upto September 30, 2022.
3. Date of Cessation must be for the current quarter only, i.e. July 1,2022 to September 30,2022

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be prefilled automatically

Audit Committee Details

Whether the Audit Committee has a Regular Chairperson: Yes

Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	06480521	Aditya Virwani	Executive Director	Member	11-04-2018		
2	06641106	Tanya John	Non-Executive - Independent Director	Member	14-02-2022		
3	00046798	A T Gopinath	Non-Executive - Independent Director	Chairperson	14-02-2022		
4							
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6							
7							
8							
9							
10							

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be prefilled automatically

Nomination and remuneration committee

Whether the Nomination and remuneration committee has a Regular Chairperson: Yes

Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	03071954	Karan Virwani	Non-Executive - Independent Director	Member	11-04-2018		
2	06641106	Tanya John	Non-Executive - Independent Director	Chairperson	14-02-2022		
3	00046798	A T Gopinath	Non-Executive - Independent Director	Member	14-02-2022		
4							
5							
6							
7							
8							
9							
10							

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be prefilled automatically

Stakeholders Relationship Committee

Whether the Stakeholders Relationship Committee has a Regular Chairperson: Yes

Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	06480521	Aditya Virwani	Executive Director	Member	11-04-2018		
2	06641106	Tanya John	Non-Executive - Independent Director	Chairperson	14-02-2022		
3	00046798	A T Gopinath	Non-Executive - Independent Director	Member	14-02-2022		
4							
5							
6							
7							
8							
9							
10							

Risk Management Committee

Whether the Risk Management Committee has a Regular Chairperson: No

Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	06480521	Aditya Virwani	Executive Director	Member	11-04-2018		
2	00046798	A T Gopinath	Non-Executive - Independent Director	Member	14-02-2022		
3	06641106	Tanya John	Non-Executive - Independent Director	Member	14-02-2022		
4							
5							
6							
7							
8							
9							
10							

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be prefilled automatically

Corporate Social Responsibility Committee

Whether the Corporate Social Responsibility Committee has a Regular Chairperson:

Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

Other Committee

Sr	DIN Number	Name of Committee members	Name of other committee	Category 1 of directors	Category 2 of directors	Remarks
1	03071954	Karan Virwani	Management and Borrowing Committee	Non-Executive - Independent Director	Member	
2	06480521	Aditya Virwani	Management and Borrowing Committee	Executive Director	Member	
3	00046798	A T Gopinath	Management and Borrowing Committee	Non-Executive - Independent Director	Member	
4	03071954	Karan Virwani	Securities Allotment Committee	Non-Executive - Independent Director	Member	
5	06480521	Aditya Virwani	Securities Allotment Committee	Executive Director	Member	
6	00046798	A T Gopinath	Securities Allotment Committee	Non-Executive - Independent Director	Member	
7						
8						
9						
10						

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Annexure 1

III. Meeting of Board of Directors

Disclosure of notes on meeting of board of directors explanatory | Add Notes

Sr	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Notes for not providing Date	Whether requirement of Quorum met (Yes/No)	Total Number of Directors as on date of the meeting	Number of Directors present* (All directors including Independent Director)	No. of Independent Directors attending the meeting*
1	09-02-2024			Yes	7	6	4
2	30-03-2024	49		Yes	7	6	4
3	28-05-2024	58		Yes	7	4	3

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* to be filled in only for the current quarter meetings

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Annexure 1

IV. Meeting of Committees

Disclosure of notes on meeting of committees explanatory — Add Notes

Sr	Name of Committee	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Name of other committee	Reson for not providing date	Whether requirement of Quorum met (Yes/No)	Total Number of Directors in the Committee as on date of the meeting	Number of Directors Present (All Directors including Independent Director)	No. of Independent Directors attending the meeting*	No. of members attending the meeting (other than Board of Directors)
1	Other Committee	22-01-2024		Management and Borrowing Committee		Yes	3	3	2	1
2	Other Committee	03-02-2024	11	Management and Borrowing Committee		Yes	3	2	1	1
3	Other Committee	12-02-2024	8	Management and Borrowing Committee		Yes	3	3	2	1
4	Other Committee	15-03-2024	31	Management and Borrowing Committee		Yes	3	3	2	1
5	Other Committee	21-03-2024	5	Management and Borrowing Committee		Yes	3	2	1	1
6	Other Committee	05-04-2024	14	Management and Borrowing Committee		Yes	3	2	1	1
7	Other Committee	08-05-2024	32	Management and Borrowing Committee		Yes	3	2	1	1
8	Other Committee	18-05-2024	9	Management and Borrowing Committee		Yes	3	2	1	1
9	Other Committee	22-05-2024	3	Management and Borrowing Committee		Yes	3	2	1	1
10	Other Committee	05-06-2024	13	Management and Borrowing Committee		Yes	3	3	2	1
11	Other Committee	27-06-2024	21	Management and Borrowing Committee		Yes	3	2	1	1
12	Nomination and remuneration committee	31-01-2024				Yes	3	3	3	1
13	Risk Management Committee	31-01-2024				Yes	3	3	2	1
14	Stakeholders Relationship Committee	31-01-2024				Yes	3	3	2	1
15	Audit Committee	09-02-2024	8			Yes	3	3	2	5
16	Audit Committee	30-03-2024	49			Yes	3	3	2	6
17	Audit Committee	28-05-2024	58			Yes	3	2	2	5

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* to be filled in only for the current quarter meetings

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Details of Cyber security incidence

Whether as per Regulation 27(2)(ba) of SEBI (LODR) Regulations, 2015 there has been cyber security incidents or breaches or loss of data or documents during the quarter		No
Other details of cyber security incidence or breaches or loss of data event		Add Notes
Number of cyber security incidence or breaches or loss of data event occurred during the quarter		
Sr.	**Date of the event**	**Brief details of the event**

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Annexure 1			
V. Related Party Transactions			
Sr	Subject	Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.
1	Whether prior approval of audit committee obtained	Yes	
2	Whether shareholder approval obtained for material RPT	NA	
3	Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Yes	
	Disclosure of notes on related party transactions		Add Notes
	Disclosure of notes of material transaction with related party		Add Notes

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Annexure 1		
VI. Affirmations		
Sr	**Subject**	**Compliance status (Yes/No)**
1	The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015	Yes
2	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015 **a. Audit Committee**	Yes
3	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. **b. Nomination & remuneration committee**	Yes
4	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. **c. Stakeholders relationship committee**	Yes
5	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. **d. Risk management committee (applicable to the top 1000 listed entities)**	Yes
6	The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
7	The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
8	This report and/or the report submitted in the previous quarter has been placed before Board of Directors.	Yes
9	**Any comments/observations/advice of Board of Directors may be mentioned here:**	Add Notes

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Annexure 1		
Sr	**Subject**	**Compliance status**
1	Name of signatory	Devika Priyadarsini
2	Designation	Company Secretary and Compliance Officer

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Signatory Details	
Name of signatory	Devika Priyadarsini
Designation of person	Company Secretary and Compliance Officer
Place	Bangalore
Date	16-07-2024

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